

APPLICATION FOR A PLACE IN A STUDENT HALL OF RESIDENCE OF STUDENTENWERK SCHLESWIG-HOLSTEIN

Studentenwerk Schleswig-Holstein
Wohnheimverwaltung
Westring 385
24118 Kiel

Dear applicants,

Your application will be processed using electronic data processing to ensure the fastest possible processing also in your interest. However, a condition for correct processing is that you complete this application form carefully, in full and legibly (**preferably clearly in block letters**).

I hereby apply for the: (please place a cross)

- winter semester 20__ / __ (moving in on 01 September)**
 summer semester 20__ (moving in on 01 March)

Would you potentially like to move in earlier than on the dates given above? yes no

If yes, please enter the desired date (always the 1st or 16th of a month): _____

Please enter your residence requirements here! (for info see: www.studentenwerk.sh)

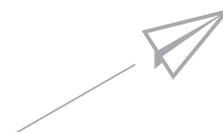
- I need a room in a hall of residence in Kiel
in addition for students at the polytechnic: Dietrichsdorf (directly adjacent to the polytechnic)
- I need a room in a hall of residence in Flensburg
- I need a room in a hall of residence in Heide
- I need a room in a hall of residence in Wedel
- I need a room in a hall of residence in Lübeck

After moving in I will hand the administration of the hall of residence a confirmation of studies by a university in Schleswig-Holstein. I have provided my personal data overleaf.

I am aware that the details overleaf are voluntary. I am also aware that a refusal of details may lead to the application being rejected. The application data are stored and processed using IT and forwarded to the admissions committee for a decision. I further declare already now my agreement of granting Studentenwerk Schleswig-Holstein a direct debit authority for collecting the respective due rent after an offer of tenancy. We will consider requests for specific halls of residence as far as still available. We shall provide you with an alternative offer if the desired hall of residence is no longer available. After a residency of one semester you can apply to move to the hall of residence of your choice.

Place/date

Your signature



Your personal data

(please write clearly in block letters - illegible applications cannot be processed):

Name: _____

First name: _____

Are you male or female? (please place a cross)

When were you born? Day: _____ Month: _____ Year: _____

What nationality do you have? _____

Where are you living at present? (we will send all messages to you there.)

Street: _____

Postcode/town: _____

Telephone: _____

Mobile: _____

Email: _____

What is your home address? (normally the address of your parents)

Street: _____

Postcode/town: _____

Telephone: _____

At which university do you or will you study?

First semester? yes no

What discipline? _____

Number of semesters: _____

Have you previously lived in a hall of residence of Studentenwerk Schleswig-Holstein?

from: _____ till: _____

Do you have reasons for being admitted to a hall of residence as a case of hardship (disability certificate, doctor's certificate)? If so, please include a detailed certificate and personal justification to indicate why your case of hardship considered.

Application as case of hardship Certificate/justification has been enclosed.

Do you have specific requests for your room in the hall of residence?

furnished unfurnished maximum room price: _____ €

Location/hall of residence (for info see: www.studentenwerk.sh):
